

**U.S. Non-Resident Alien Income Tax Return Work Sheet**  
**Return to be filed in \_\_\_\_\_ for income received in calendar year \_\_\_\_\_**

Name: \_\_\_\_\_ TIN# \_\_\_\_\_ DOB \_\_\_\_\_

Name: \_\_\_\_\_ TIN # \_\_\_\_\_ DOB \_\_\_\_\_

Home address: \_\_\_\_\_

Florida Property Address: \_\_\_\_\_

Purchase Price: \_\_\_\_\_ Date purchased: \_\_\_\_\_  
 \* attach hud on new purchases

Furniture costs: \_\_\_\_\_ Overseas phone no. \_\_\_\_\_

**Email:** \_\_\_\_\_  
 Please enter all costs in US dollars and give annual amounts. If you own more than one property please complete a separate sheet for each property. Please provide a copy of your Management Companies End of Year Statement.

Rents received	_____	Lawn care	_____
Advertising	_____	Pest control	_____
Auto & Travel	_____	HOA dues	_____
Cleaning & Maintenance	_____	Other/Miscellaneous	_____
Commissions	_____	.....	_____
Insurance	_____	.....	_____
Legal & Professional fees	_____	.....	_____
Management fees	_____	.....	_____
Mortgage interest	_____	.....	_____
Repairs	_____	Number of days for	_____
Supplies	_____	personal use	_____
Real Estate taxes	_____	Number of days	_____
Other taxes	_____	Rented	_____
Utilities	_____		
Pool Care	_____		

**Regular Non-Resident Alien U.S. Tax Returns:**  
 Husband and wife \$250 plus \$50 spouse = \$300 (per property)  
 Joint Ownership (i.e. not a married couple) = \$250 per person  
 Two Couples = \$300 per couple i.e. \$600 per property

**Final Non-Resident Alien U.S. Tax Returns**  
 Married couples - \$695, Unmarrieds - \$595 per person  
 \* Incomplete worksheets will be charged at a rate of \$95 per hour admin charge

**I/We declare that the above information is true and correct, and agree to the above charges specified.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_